



KUO CHUAN PRESBYTERIAN SECONDARY SCHOOL

10, Bishan St 13, Singapore 579795
Tel: 62593811 Fax: 63536535

20 March 2020

Dear Parent / Guardian,

Warm greetings from KCPSS!

2. As we begin the new term in the midst of the evolving COVID situation in Singapore and throughout the world, we write to inform you of some of the enhanced precautionary measures the school is putting in place to ensure we can continue to provide a safe and conducive learning environment for all our students. We look forward to working very closely with you as we navigate these uncertain times as a nation and invite you to connect with us for any clarifications you may need about school processes concerning the well-being of your child. We also encourage you to reinforce the need for close adherence to school processes in your conversations with your child as the well-being of the whole is hinged on the responsible behaviour of the individual.

3. The following are the precautionary measures that will be implemented;

- a) In addition to the national SHN regime, schools will be instituting a 14-day Leave of Absence (LOA) for students and staff who have returned from overseas, regardless of country or mode of entry, on or after Saturday 14 March. The day of arrival will count as Day 0 and last for 14 days. Students on LOA **should not** come to school. This additional measure is put in place to further mitigate the chances of imported cases entering our school compounds. All vendors/service providers and visitors who have returned from overseas, regardless of country or mode of entry, on or after 14 March, will also be asked to stay away from school for 14 days from day of arrival to minimise any risk of transmission.
- b) The school will make every effort to ensure that students on LOA are adequately supported through Home-based Learning (HBL). You will be informed of the HBL assignments if your child is affected by this arrangement.

To maintain normalcy of learning routine, the HBL will follow the daily time table structure for your child's class. We seek your support in ensuring your child adheres to the schedule given and completes all tasks assigned. Students on

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LOA are also strongly encouraged to exercise social responsibility by remaining at home. They are to minimise all social interaction during the period of LOA.

- c) To further mitigate the chance of disease transmission among those who will be returning to school, the school will implement the following *additional* social distancing measures for a period of two weeks in the first instance;
- i. Students will be assigned canteen seating areas by class from 23 March. It is important that all students adhere to the assigned seating area to facilitate contact tracing in the event such a need arises. Please reinforce this message with your child.
 - ii. To minimise social interaction, all CCA and after-school activities will be suspended and students will be encouraged to go straight home after school hours. They are not encouraged to meet and mingle in public spaces such as food outlets etc. Please advise your child accordingly. Students who have consultations with teachers will be allowed to remain in school for that purpose.
 - iii. Measures already in place such as suspension of mass assembly programs and large scale events involving students such as camps, orientation programs, mass PE lessons and external activities with risk of exposure to the public will continue to be in place till further notice. National School Games will continue to remain suspended till end of the June holidays.
4. Due to the evolving development of the COVID-19 situation, key school events in Term 2 are now under review and the status of the following will be updated when we have confirmed more details.
- i. Mid-Year Exams Schedule
 - ii. Meet-the-Parent-Sessions

Thank you.

Regards,

Mrs Elsie Rajaratnam
Principal

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